

# Online Judging Instructions

A step-by-step illustrated guide to using the NHD  
online judging system

NHD Utah 2021

# Virtual Judging Process

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**Login** to the judging portal for your contest.

**Connect** with your co-judges.

**Read/watch** the projects, including bibliography & process paper.

**As you go:** take notes, make preliminary radio button assessments, begin writing comments for the students. Save often.

**After reviewing all projects:** Meet with your judging team to deliberate and decide rankings. Do this at least 1 day before the judging deadline.

**Revise** your evaluations & comments if needed. Submit to captain.

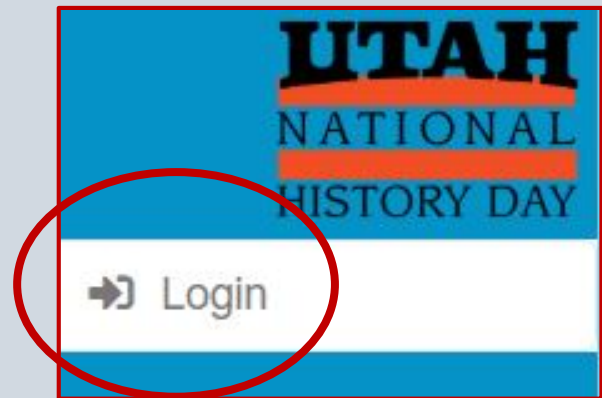
**Captain** submits final ranks and comments to coordinator.

# Single Contest Judges

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If you are judging at one contest this year, **start at the contest website.**

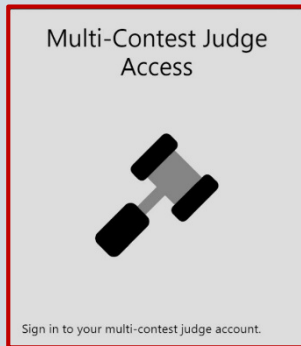
→ Login to your judge account



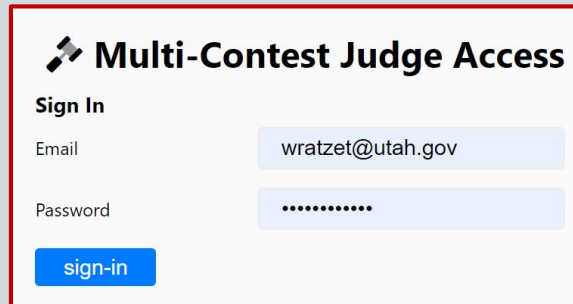
# Multi-Contest Judges

If you have signed up to judge at multiple contests through the Multi-Contest Judging Portal, start at [register.nhd.org](https://register.nhd.org)

1 →



2 →



Multi-Contest Judge Access

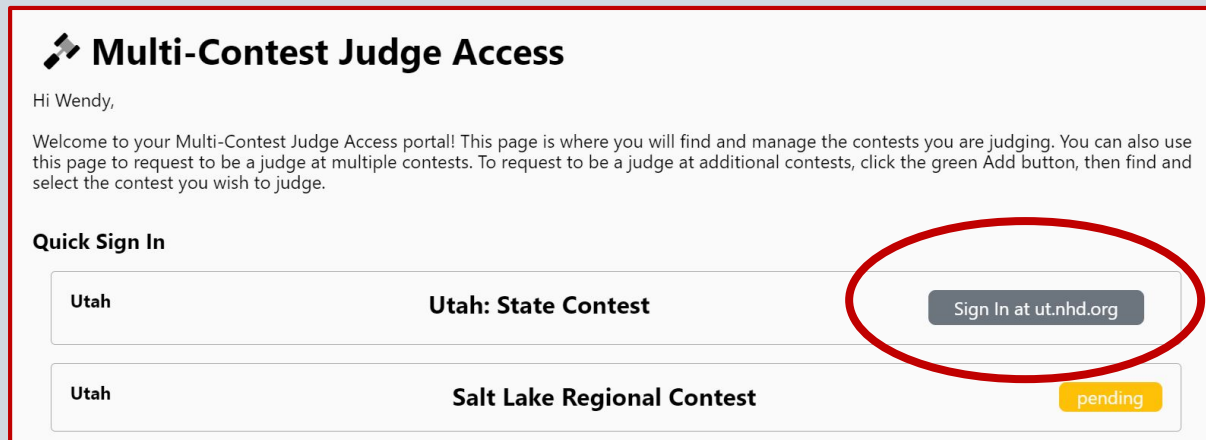
Sign In

Email

Password

The image shows a sign-in form with a white background and a dark gray border. At the top, it says "Multi-Contest Judge Access" with a gavel icon. Below that is "Sign In". There are two input fields: "Email" with the value "wratzet@utah.gov" and "Password" with a masked value ".....". At the bottom is a blue "sign-in" button.

3 →



Multi-Contest Judge Access

Hi Wendy,

Welcome to your Multi-Contest Judge Access portal! This page is where you will find and manage the contests you are judging. You can also use this page to request to be a judge at multiple contests. To request to be a judge at additional contests, click the green Add button, then find and select the contest you wish to judge.

Quick Sign In

Utah	Utah: State Contest	<input type="button" value="Sign In at ut.nhd.org"/>
Utah	Salt Lake Regional Contest	<input type="button" value="pending"/>

The image shows a dashboard with a white background and a dark gray border. At the top, it says "Multi-Contest Judge Access" with a gavel icon. Below that is "Hi Wendy," and a welcome message. There is a "Quick Sign In" section with a table of contests. The first row shows "Utah" and "Utah: State Contest" with a "Sign In at ut.nhd.org" button circled in red. The second row shows "Utah" and "Salt Lake Regional Contest" with a "pending" button.

# Enter the Judging Portal

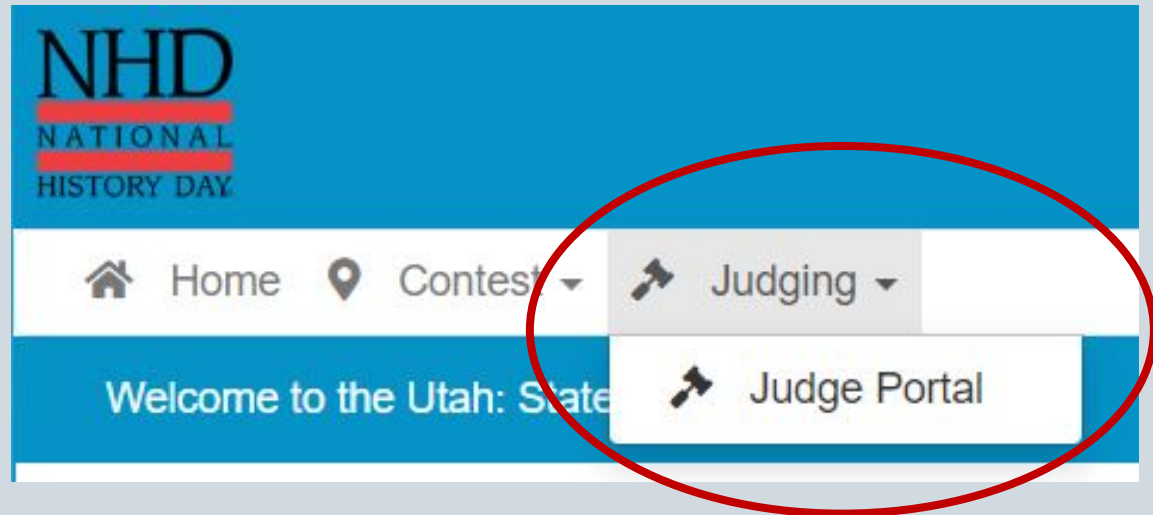
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After you have logged in to your judging account in the desired contest, you will see the following options in the top menu:

Select

→ Judging

→ Judge Portal




# Connect with Your Team

**UTAH**  
NATIONAL  
HISTORY DAY

## Judge Groups

Sr Papers Heat 1



**Judges**

1 - Judge utahhistoryday@gmail.com  
One (123) 123-1234

2 - Judge utahhistoryday@gmail.com  
Two (123) 123-1234

3 - Judge utahhistoryday@gmail.com  
Three (123) 123-1234

← **Videoconference Button** opens a virtual meeting room with your co-judges (preschedule a time you will meet)

← **Judge Contact Info** includes email and phone numbers for your co-judges

*The team captain is listed first. They are responsible for coordinating your meetings and submitting your results.*


# Your Entry List

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**View & Print Notes** =  
download your personal  
notes for these projects,  
useful for interview prep

Use the **View & Evaluate**  
buttons to access the projects  
and judging rubrics



Division: **Senior**  
Category: **Individual Exhibit**  
 [View & Print Notes](#)



**25001** 10:20 AM  
Insulin: the wonder drug  
[View & Evaluate](#)



**25002** 10:30 AM  
"Come Together"; Breaking Social Barriers  
[View & Evaluate](#)

# Click Links to View Each Entry

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## **"Come Together"; Breaking Social Barriers**

Category: **Individual Exhibit**

Paper: [View Paper](#)

Project Link <https://drive.google.com/file/d/1wYdeWm4IFEvxfXGysHJ8m23KEm47QqKm/view?usp=sharing>

**Exhibits & Papers** = Paper

**Websites** = Link

### **Documentaries & Performances**

- Project Link
- Written Materials



# Evaluation Criteria

Historical Quality - 80%					
	Superior	Excellent	Good	Fair	Not Evident
Historical Argument	<input type="radio"/> Well-formulated historical argument supported by thorough analysis	<input type="radio"/> Historical argument supported by some analysis	<input type="radio"/> Basic historical argument supported by basic analysis	<input type="radio"/> Weak historical argument with little or no analysis	<input type="radio"/> Not Evident
	<input type="radio"/> Annual theme woven throughout the project	<div style="background-color: red; color: white; padding: 10px; text-align: center;">                     Radio buttons should be consistent with your co-judges                 </div>			<input type="radio"/> Not Evident
Wide Research	<input type="radio"/> Integrates body of credible research into a fully developed historical argument				<input type="radio"/> Detailed and credible information
Primary Sources	<input type="radio"/> Primary sources develop the historical argument	<input type="radio"/> Primary sources support the historical argument	<input type="radio"/> Primary sources illustrate the historical argument	<input type="radio"/> Primary sources are present, but do not connect to the historical argument	<input type="radio"/> Not Evident

# Rules Compliance

Rules Compliance		
• Maintains size requirement (40" x 30" x 72"; if circular or rotating must be no more than 30" in diameter)	<input checked="" type="radio"/> Yes	<input type="radio"/> No
• Media device(s) maintain time limit (3 minutes)	<input checked="" type="radio"/> Yes	<input type="radio"/> No
• Maintains word limit (500 student-composed words)	<input checked="" type="radio"/> Yes	<input type="radio"/> No
• Includes annotated bibliography and process paper	<input checked="" type="radio"/> Yes	<input type="radio"/> No
• Total word counts of exhibit and process paper are included on title page	<input checked="" type="radio"/> Yes	<input type="radio"/> No
• All visual sources and all quotes from written sources are credited on the exhibit	<input checked="" type="radio"/> Yes	<input type="radio"/> No
• Original Work	<input checked="" type="radio"/> Yes	<input type="radio"/> No
• Entry and research are from this contest year	<input checked="" type="radio"/> Yes	<input type="radio"/> No

When you click NO on a rule, an explanation is required.

# Your Comments for the Students

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## STRENGTHS & AREAS FOR IMPROVEMENT

There are two comment fields that will print for the students. Each field has a 300 character minimum to use as you wish.

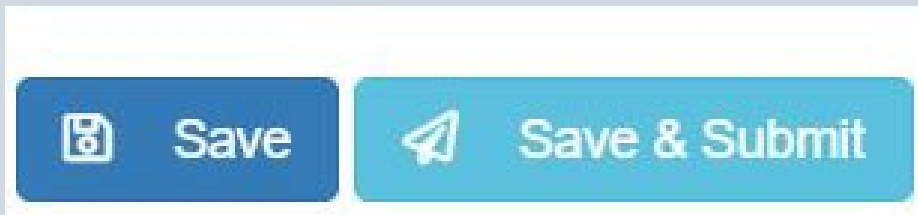
## GENERAL COMMENTS

OREO Comment Recipe:  
2 or more strengths  
2 or more suggestions  
Wrap up with a positive!

# Save & Submit Buttons

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**Save** = save your work as you go.



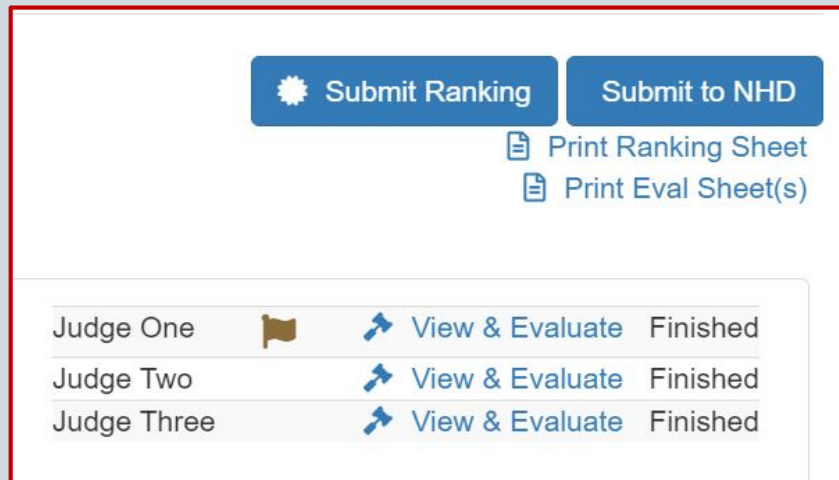
**Save & Submit** = save & share with your judge team. You can still go back and edit.

# Finish & Submit





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## Judging Teams:

1. Decide your rankings together. Rank all the entries in your heat.
2. Each judge finishes their comments and radio buttons, then **Save & Submit**.



The screenshot displays a digital interface for a judging team. At the top, there are two blue buttons: 'Submit Ranking' with a gear icon and 'Submit to NHD'. Below these are two links with document icons: 'Print Ranking Sheet' and 'Print Eval Sheet(s)'. A table below shows the status of three judges:

Judge One		 View & Evaluate	Finished
Judge Two		 View & Evaluate	Finished
Judge Three		 View & Evaluate	Finished

## 3. Team Captains:

**Submit Ranking** opens the ranking form for your team.

**Submit to NHD** sends your team's final rankings and evaluations to the coordinator and closes the judging room.

# Questions?

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Contact us with ANY ISSUES!

- Links not working
- You can't read/see a submission
- Plagiarism
- Rules questions
- Accessing your judge account

[utahhistoryday@gmail.com](mailto:utahhistoryday@gmail.com)

801.245.7253

THANK YOU FOR SUPPORTING OUR YOUNG SCHOLARS!